



John Wilkinson Primary School and Nursery Out of School Hours Provision

Sick Child Policy

Reviewed Spring Term 2026

STATEMENT OF INTENT

If a child is ill, they should not attend Nursery or and After School Club if this is specified as an excludable illness (See exclusion information). However, it may occur that a child becomes unwell during a session or at After School Club. In such instance, staff will care for the sick child until s/he can be collected by a parent/carer.

AIM

The aim of the nursery and out of hours provision is to ensure that children are promptly supported should they become unwell, to ensure the wellbeing of the sick child and other children and adults within the setting.

METHODS

Should a child become unwell during the session or After School Club, the staff will first ascertain by observing and speaking with the child as to how s/he is feeling. If there are signs of tiredness, the child may wish to lie down. The child may rest in the den area with blankets and cushions if necessary.

The child's welfare is paramount, and s/he will be made comfortable before ensuring the following steps are taken:

- Parent/Carer is contacted to collect child as soon as possible, giving accurate description of child's condition.
- The child will be given some privacy from the main area of the room.
- An allocated member of staff (Key Person where possible) will stay with the child regularly checking that the child is safe and comfortable, especially should the child fall asleep. Under no circumstances would the child be left alone.
- First Aider (all staff are qualified) to administer specific comfort where required i.e. cold compress applied to forehead, to reduce any temperature, warm blanket supplied if child is feeling cold, sips of water for dryness or sore throat.
- MEDICATION SHOULD ONLY BE ADMINISTERED IN ACCORDANCE WITH THE MEDICINES POLICY. STAFF SHOULD NOT ADMINISTER PARACETAMOL SUSPENSION UNLESS THERE ARE SIGNED FORMS BY PARENTS/CARERS AND PARACETAMOL SUSPENSION HAS BEEN GIVEN ON PRESCRIPTION.

The other children attending the session or After School Club will be asked to show care and consideration by trying to be quieter and not disturb the unwell child.